# Summer Internship Scholarship Budget Application

**Explanation of budget: how did you arrive at both the expense and income figures in your budget? If your expenses are beyond the allotted amounts, provide your rationale. (350 word max.)**

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Please provide the estimated amount you will spend this summer for your **cost-of living expenses** in the categories listed below. Expenses not directly related to your internship (recreation) are **NOT** covered through this funding.

For applicants who are **living at home** - please complete **Section I**. ***Food is not included in at-home budgets. If you have a requirement to provide your own food at home, please include it in “Other” and provide an explanation so the committee can evaluate your special request.***

For those **NOT** living at home – please complete **Section II**. We allocated a fixed amount for some expenses. If you believe your expenses will be greater, please provide rationale in the Explanation & Details column.

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| SECTION I: For those living at home Summer Internship Funding does NOT cover lost wages.  Budgets which include wages will be rejected. | | |
| Duration of internship (# of weeks) and hours expected to work: | | |
| Expense Item | Explanation & Details | Total Costs for Budget Period |
| 1. **EXPENSES** |  |  |
| 1. Commuting to and from internship. If using personal vehicle rather than public transportation, use .25 cents per mile. |  | $ .00 |
| 1. Parking |  | $ .00 |
| 1. Clothing (uniform, lab coats, professional attire) |  | $ .00 |
| 1. **Other (Specify):** |  | $ .00 |
| ***Total Expenses*** |  | *$ .00* |
| 1. **TOTAL AMOUNT REQUESTED** |  | **$ .00** |

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| SECTION II: For those NOT living at home Summer Internship Funding does NOT cover lost wages.  Budgets which include wages will be rejected. | | |
| Duration of internship (# of weeks) and hours expected to work: | | |
| Expense Item | Explanation & Details | Total Costs for Budget Period |
| 1. **Housing Expenses** |  |  |
| 1. Rent (for those **NOT** living at home) |  | $ .00 |
| 1. Utilities (for those **NOT** living at home) |  | $ .00 |
| *Total Housing Expenses* |  | *$ .00* |
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| 1. **Personal Expenses:** |  |  |
| 1. Food, clothing (uniform, lab coats, professional attire), laundry, dry cleaning, toiletries, cleaning supplies, misc. expenses. | Estimate $50 a week | $ .00 |
| *Total Personal Expenses* |  | *$ .00* |
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| 1. **Travel Expenses:** |  |  |
| 1. Moving from home to city of internship |  | $ .00 |
| 1. Commuting to and from internship- use .25 cents per mile if using personal vehicle rather than public transportation |  | $ .00 |
| 1. Parking |  | $ .00 |
| 1. Other (Specify): |  | $ .00 |
| *Total Travel Expenses* |  | $ .00 |
|  |  |  |
| **Total Living Expenses (add 1,2 and 3)** |  | *$ .00* |
|  |  |  |
| TOTAL AMOUNT REQUESTED |  | **$ .00** |